

SLOUGH WELLBEING BOARD – 21st JANUARY 2016

ACTION PROGRESS REPORT and FUTURE WORK PROGRAMME

Progress key

- √√ **C** - Action completed
- √ **P** - Action commenced but not yet complete
- A** - Awaiting action

Meeting date	Action agreed	Progress / comment	Lead member/officer
12/11/14	<p>Slough Wellbeing Board (SWB) Development Plan 2014/15</p> <p>That the Slough Wellbeing Board Development Plan 2014/15 be agreed.</p> <ul style="list-style-type: none"> • A review of the Slough Joint Wellbeing Strategy in 2015 which would include a review of the vision, priorities and workplan for the Board. • Update the Board’s terms of reference including a ‘Welcome to SWB’ guide and implementation of a SWB newsletter. • A review of the membership of the Board, including acute sector representation. 	<p>√ P</p> <p>√ P</p> <p>√ P</p>	Amanda Renn
12/11/14	<p>Transfer of Commissioning Responsibilities for Health Visiting and Family Nurses to Slough Borough Council</p> <ul style="list-style-type: none"> • That the plans for the transfer of Health Visitors and Family Nurse services to Slough Borough Council be noted. • That the Board receive a further report on progress in due course. 	<p>√√ C</p> <p>√ P</p>	Angela Snowling
13/05/15	<p>Deaf and hard of hearing people’s experience when accessing health services in Slough</p> <p>That the report on “Deaf and hard of hearing people’s experience when accessing health services in Slough” be noted.</p> <p>That partners consider the practical steps they could take to improve access to their services for deaf and hard of hearing people.</p>	<p>√ P</p>	All
13/05/15	<p>Get Active Slough – A 5-Year Leisure Strategy for Slough</p> <p>That the Board note the report and support its objectives as described.</p> <p>That partners give due consideration to how they could provide proactive support, and where possible budget, to assist in delivering the proposed outcomes.</p>	<p>√ P</p>	All

15/07/15	Children & Young People's Plan 2015-16 That the Children & Young People's Plan 2015-2016 be agreed. That a progress report be received by the Wellbeing Board in early 2016.	√ P	Krutika Pau
15.07/15	Child Poverty Strategy That Slough's Child Poverty Strategy 2015-2018, as at Appendix A to the report, be agreed. That the Board be updated on the progress of delivery alongside the Children & Young People's Plan reporting process.	√ P	Sarah Forsyth
15/07/15	Overarching Information Sharing Protocol That the Overarching Information Sharing Protocol and the roll out of a common information sharing approach be agreed. That arrangements be made for members/partners of the Slough Wellbeing Board sign the Protocol. That a progress report be received by the Board in six months time.	√√ C √√ C	Amanda Renn
23/09/15	Local Government Declaration on Tobacco Control That the Leader of the Council, Chief Executive and Assistant Director of Public Health sign the Local Government Declaration on Tobacco Control on behalf of the Council. That partners and Council departments further consider how the principles of the Declaration could be developed and promoted more widely, including by working together to raise awareness of growing public health risks of shisha smoking and chewing tobacco. That the experience and good practice of partners be shared as the Council implemented its commitment to become a smoke free council by 1st April 2016.	√√ C √ P √ P	Angela Snowling
23/09/15	Climate Change Priority Delivery Group (PDG) - Climate Change and Carbon Management Projects and Achievements That further action be considered in relation to school travel plans to minimise the number of journeys taken by car to reduce emissions and improve health and wellbeing. That further information be circulated on the progress being made on the overarching strategic targets and outcomes in relation to climate change and carbon management.	√ P A	Roger Parkin
11/11/15	Heatherwood & Wexham Park Operational Resilience and Capacity Planning for Winter 2015/16 That the CCG and NHS England be encouraged to utilise best practice and	A	Sangeeta Saran

	<p>local knowledge in the communications plan for winter to ensure effective and targeted engagement with Slough's communities.</p> <p>That discussion with partners on winter communications and planning for future years begin as soon as possible to properly plan and co-ordinate public health messages.</p> <p>That the communications plan be shared with SWB partners and a report on the lessons learned be considered by the Board at a future meeting.</p>		
11/11/15	<p>Slough Local Safeguarding Children's Board (SLSCB) Draft Annual Report 2014/15</p> <p>That partners encourage their staff to participate in courses and events as part of the SLSCB Training Programme.</p>	√ P	All
11/11/15	<p>Healthwatch Slough: Annual Review of Activities</p> <p>That the Board give further consideration to how best practice on community consultation and engagement can be defined and shared.</p>	A	SWB
11/11/15	<p>Update on Outcomes and Visioning Workshop</p> <p>That Members of the Board complete the pre-workshop questionnaire by 19th November 2015.</p>	√√ C	All

PROVISIONAL FUTURE WORK PROGRAMME (SUBJECT TO WORKSHOP OUTCOMES)

Meeting date	Business Items
23 March 2016 <i>(report deadline: 11th March)</i>	<ul style="list-style-type: none"> • BCF quarterly report (Mike Wooldridge) • Better Care Fund – integration between health & social care (Alan Sinclair) • Sexual health services (Angela Snowling) • 2nd Draft of SWB Annual Report 2015/16 (Amanda Renn) • Revised Protocol between the SWB and Health Scrutiny Panel (Amanda Renn / David Gordon) • Progress report on the refresh of SWB & SJWS and Workshop Outcomes (Amanda Renn)
11 May 2016	<ul style="list-style-type: none"> • SWB Annual Report sign off (Amanda Renn) • Refreshed Joint Wellbeing Strategy and Slough Wellbeing Board Terms of Reference sign off (Amanda Renn)
July 2016 (date tbc)	<ul style="list-style-type: none"> • Election of Chair and Vice-Chair • BCF quarterly report (Mike Wooldridge) • Healthwatch Annual Report 2015/16 (Colin Pill)
September 2016 (date tbc)	<ul style="list-style-type: none"> • Healthwatch 2015/16 Annual Report • Mental Health Care Concordat Annual Update • Operational Resilience and Capacity Planning for Winter 2016/17
November 2016 (date tbc)	<ul style="list-style-type: none"> • BCF quarterly report (Mike Wooldridge)
January 2017 (date tbc)	<ul style="list-style-type: none"> • BCF quarterly report (Mike Wooldridge) • SBC Five Year Plan Refresh of Outcome Plans • Annual Report 2016/17 (Amanda Renn)
March 2017 (date tbc)	<ul style="list-style-type: none"> • 2nd Draft of Annual Report 2016/17 (Amanda Renn) • Review of Terms of Reference
May 2017	<ul style="list-style-type: none"> • Annual Report sign off
Currently unscheduled	Standing items
<ul style="list-style-type: none"> • Slough CCG 5 Year Final Plan • Slough CCG 2 Year Operational Plan • Youth Parliament – Life Skills • Outcome of CQC Inspection of Wexham Park Hospital • Heatherwood and Wexham Park Operational Resilience and Capacity Planning for Winter 2016/17 	<ul style="list-style-type: none"> • Action Progress Report and Work Programme • Attendance Report